

MINUTES
JOINT MEETING
FINANCE/AUDIT AND CONSTRUCTION COMMITTEES
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

July 7, 2005

The Finance/Audit and Construction Committees of the University of Southern Indiana Board of Trustees met in joint session on Thursday, July 7, 2005, in the University Center. Present were Committee Chair G. Patrick Hoehn and Trustees Mark A. Day, J. David Huber, and Frank F. McDonald II '73. Also in attendance were Vice President for Governmental Relations Cynthia S. Brinker; and Vice President for Business Affairs and Treasurer Mark Rozewski.

Mr. Hoehn called the meeting to order at 11:05 a.m. and turned the gavel over to Mr. McDonald.

(FINANCE/AUDIT)

1. RECOMMENDATION TO APPROVE PROPOSED SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES FOR 2005-2006 and 2006-2007

Mr. McDonald called on Vice President Rozewski, who reminded the committee that this year, for the first time, the University is required by state law to set tuition and fees for a two-year period. He reported that following the committee's review of the Schedule of Student Fees and Other Mandatory Fees at its meeting in May 2005, a public hearing was held on May 19, 2005. There was no public comment on the proposed fees at that hearing. Mr. Rozewski noted that the University of Southern Indiana remains the most affordable 4-year institution in Indiana. He presented the following recommendations.

It is recommended that in 2005-2006, the per-semester credit-hour fee be increased to \$141.45 for Indiana resident undergraduate students; \$205.40 for Indiana resident graduate students; \$337.25 for non-resident undergraduate students; and \$405.65 for non-resident graduate students.

It is recommended that in 2006-2007, the per-semester credit-hour fee be increased to \$148.65 for Indiana resident undergraduate students; \$215.85 for Indiana resident graduate students; \$354.35 for non-resident undergraduate students; and \$426.15 for non-resident graduate students.

On a motion by Mr. Day, seconded by Mr. Hoehn, a recommendation to the Board of Trustees for approval of the Student Fees and Other Mandatory Fees for 2005-2006 and 2006-2007 in Attachment A was approved.

2. RECOMMENDATION TO APPROVE PROPOSED MISCELLANEOUS FEES FOR 2005-2006

Mr. McDonald called on Vice President Rozewski, who reviewed proposed miscellaneous fees for 2005-2006.

On a motion by Mr. Day, seconded by Mr. Hoehn, a recommendation to the Board of Trustees for approval of the Laboratory and Miscellaneous Fees for 2005-2006 in Attachment B was approved.

3. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

Mr. Rozewski noted that approval of the appropriations, adjustments, and transfers in Attachment C is recommended. He reported that the items listed are transfers that occur in the normal course of business and do not reflect any deviation of budget policy as set by the Board of Trustees.

On a motion by Mr. Day, seconded by Mr. Hoehn, the budget appropriations, adjustments, and transfers in Attachment C were approved.

4. REVIEW OF RECOMMENDATION OF REQUEST FOR GENERAL REPAIR AND REHABILITATION FUNDS

Mr. Rozewski reported that the University is entitled to \$400,414 in the state appropriation for repair and rehabilitation in 2005-2006, and that approval of this recommendation will allow the request of these funds from the state. He introduced Steve Helfrich, director of Facilities Operations and Planning, to review the projects outlined in the request. He noted that the replacement of the ceiling system in the Technology Center, a project that involves an abatement process because the plaster ceilings contain asbestos, will begin during the Winter Recess and continue into the Spring semester. The alarm system in the Wright Administration Building, the original system installed in the building in 1968, will be upgraded to the current standard. The lighting in the utility tunnels requires replacement to meet current standards and to install motion sensors. The replacement of chilled water valves and insulation on piping in the distribution system and the repair of campus walkways are general maintenance items.

Discussion followed regarding how the University determines an appropriate level of repair and replacement funding, and the process through which capital assets are repaired and replaced on a timely basis. The need for additional repair and replacement funding was noted.

On a motion by Mr. Hoehn, seconded by Mr. Day, the following request was recommended for approval by the Board of Trustees at its meeting on July 7, 2005.

The request authorizes President Hoops to request approval of the Indiana Commission for Higher Education, the State Budget Committee, and the Governor of the State of Indiana for appropriation of \$400,414 for general repair and rehabilitation funds for the following projects:

Replace ceiling system in Technology Center lower and upper level corridors	\$165,000
Upgrade fire alarm system in Science Center and Wright Administration Building	100,000
Replace exposed lighting lamps and install on/off controls for lighting in utility tunnels	45,000
Repair or replace high temperature and chilled water valves and replace insulation on piping on distribution system	35,000
Repair walkways throughout campus	<u>55,414</u>
Total	\$400,414

(CONSTRUCTION)

5. REPORT ON STATUS OF THE CAMPUS MASTER PLAN

Mr. Rozewski reported that the current draft of the Campus Master Plan includes the concept of a loop road around the perimeter of the campus and called on Steve Helfrich to present a briefing on the progress of the plan. Mr. Helfrich reviewed the draft plan for Phase I of the Loop Road Study (Attachment D). He noted that the draft includes the buildings proposed in the 10-Year Capital Improvement Plan for 2005-2015, approved by the Board of Trustees in May 2004. He reviewed the loop road plan in Attachment D, which includes new roadways, upgrade of existing roadways, and later phases of development.

Mr. Helfrich also discussed a plan proposal that involves keeping part of the current University Boulevard, but only one way in the southbound direction. Several members of the committee expressed preference for an earlier version of the plan that removed the boulevard completely. Mr. Rozewski noted that the plan is still in draft form. He thanked the committee for its input on the current version and reported that there would be opportunity for additional discussion before the final version is presented to the Board for approval.

6. REVIEW OF RENOVATION AND CONSTRUCTION PROJECTS IN SUMMER 2005

Mr. Rozewski reported that there are many construction projects that do not require Board of Trustees approval, but that are very visible on campus. He asked Mr. Helfrich to review the renovation and construction projects being performed this summer. Mr. Helfrich referred to the Design and Construction Project Schedule

(Attachment E) and shared photographs of some of the renovation projects. The projects include renovation of eight classrooms, including a lecture hall (Forum III), renovation of the Forum Wing Addition for office space, and construction of a parking lot south of Ruston Hall. He shared a photograph of a new gazebo constructed near Reflection Lake, a project donated by the West Side Nut Club.

Other projects include the construction of additional sand volleyball courts and basketball courts, an upgrade to the gymnasium and the gymnastics area in the Physical Activities Center, and renovations of several faculty offices and workspaces. Mr. Helfrich reported that the total cost of the current renovation projects is approximately \$5 million.

There being no further business, the meeting adjourned at 12:00 noon.

SCHEDULE OF STUDENT FEES AND OTHER MANDATORY FEES
2005-2006 and 2006-2007

STUDENT FEES 2005-2006

	<u>UNDERGRADUATE*</u>		<u>GRADUATE*</u>	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Contingent	\$ 97.70	\$ 97.70	\$ 161.65	\$ 161.65
Academic Facilities	25.00	25.00	25.00	25.00
Student Services	13.75	13.75	13.75	13.75
Technology	5.00	5.00	5.00	5.00
Non-Resident		195.80		200.25
Total	\$ 141.45	\$ 337.25	\$ 205.40	\$ 405.65

STUDENT FEES 2006-2007

	<u>UNDERGRADUATE**</u>		<u>GRADUATE**</u>	
	<u>Resident</u>	<u>Non-Resident</u>	<u>Resident</u>	<u>Non-Resident</u>
Total	\$148.65	\$354.35	\$215.85	\$426.15

OTHER MANDATORY FEES***

University Services Fee (8 or more credit hours per semester)	\$30.00
University Services Fee (more than 3 and fewer than 8 credit hours per semester)	\$22.75
University Services Fee (3 or fewer hours per semester)	\$10.00
University Services Fee (summer)	\$10.00

* Per semester credit hour. Effective fall semester 2005.
 ** Per semester credit hour. Effective fall semester 2006.
 *** Effective fall semester 2005.

MISCELLANEOUS FEES FOR 2005-2006

	<u>Current Fee</u>	<u>Proposed Fee</u>	<u>Effective Date</u>
Application Fee	25.00	25.00	07/01/05
Audit Fee (Plus Applicable Lab Fee)	35.00	35.00	08/29/05
Bad Check Penalty First Check	10.00	10.00	07/01/05
Bad Check Penalty Subsequent	20.00	20.00	07/01/05
Change of Schedule	15.00	15.00	08/29/05
Computer Lab Fee	35.00	35.00	08/29/05
Departmental Exams	15.00	15.00	08/29/05
Distance Education Fee (Learning Center Fee, per credit hour)	25.00	25.00	08/29/05
Distance Education Delivery Fee	10.00	10.00	08/29/05
Distance Education Supply Fee	100.00	100.00	08/29/05
Health Professions Insurance	15.00	15.00	07/01/05
Health Services Fee	40.00	40.00	08/29/05
ID Card Replacement Fee	10.00	10.00	08/29/05
Laboratory Fee (College of Science and Engineering)	35.00	45.00	08/29/05
Laboratory Fee (All Other Colleges)	35.00	35.00	08/29/05
Late Registration Fee	25.00	25.00	08/29/05
Matriculation Fee (All Students)	62.00	65.00	07/01/05
Matriculation Fee (Fewer than 7 credit hours per semester)	31.00	00.00	07/01/05
Nursing Test Fee	30.00	30.00	08/29/05
Occupational Therapy Clinical Fee	50.00	50.00	08/29/05
Payment Plan Fee	30.00	30.00	07/01/05
Payment Plan Late Fee	25.00	25.00	08/29/05
Transportation & Parking Fee (8 or more credit hours per semester)	35.00	40.00	08/29/05
Transportation & Parking Fee (More than 3 and fewer than 8 credit hours per semester)	28.00	32.00	08/29/05
Transportation & Parking Fee (3 or fewer credit hours)	21.00	24.00	08/29/05
Transportation & Parking Fee (Per summer session)	14.00	16.00	08/29/05
Transportation & Parking Fee (Temporary)	5.00	5.00	08/29/05
Transportation & Parking Tag Replacement Penalty	10.00	10.00	08/29/05
Physical Education Fee	20.00	20.00	08/29/05
Respiratory Therapy Advanced Life Support Fee	100.00	100.00	08/29/05
Special Course Fee (Varies by course; maximum amount)	200.00	200.00	08/29/05
Student Activity Fee (Non-mandatory)	25.00	25.00	08/29/05
Student Resident/Housing Conduct Program Fees			
Level I	25.00	25.00	08/29/05
Level II	50.00	50.00	08/29/05
Level III	100.00	100.00	08/29/05
Studio Fee	35.00	35.00	08/29/05
Study Abroad Fee	00.00	100.00	08/29/05
Traffic Violation Fines			
Reckless Driving	35.00	35.00	07/01/05
Speeding	35.00	35.00	07/01/05
Parking Handicapped Zone	50.00	50.00	07/01/05
Improper Registration (First occurrence)	10.00	10.00	07/01/05
Improper Registration (Subsequent occurrences)	25.00	25.00	07/01/05
All Other Violations	10.00	10.00	07/01/05
All Other Violations (Subsequent occurrences)	25.00	25.00	07/01/05

BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

1. Additional Appropriation of Income

From: Unappropriated Designated Funds

To:	18046-01300	College of Business Programs Salaries and Benefits	288
-----	-------------	---	-----

From: Unappropriated Designated Funds

To:	17073-01000	Research, Innovation, Scholarship, and Creativity (RISC) Professor Marlene Shaw Supplies and Expense	750
-----	-------------	--	-----

To:	17074-01000	Research, Innovation, Scholarship, and Creativity (RISC) Professor Wayne Rinks Supplies and Expense	165
-----	-------------	---	-----

To:	17075-01000	Research, Innovation, Scholarship, and Creativity (RISC) Professor Chris Bloom Supplies and Expense	602
-----	-------------	---	-----

To:	17076-01000	Research, Innovation, Scholarship, and Creativity (RISC) Professor Brian Metscher Supplies and Expense	750
-----	-------------	--	-----

To:	17077-01630	Faculty Research and Creative Works Award Professor Chris Bloom Supplies and Expense	4,571
-----	-------------	--	-------

To:	17078-01630	Faculty Research and Creative Works Award Professor Kenneth Carter Supplies and Expense	5,164
-----	-------------	---	-------

To:	17079-01330	Faculty Research and Creative Works Award Professor Manfen Chen and Professor Choon-Shan Lai Supplies and Expense	4,890
-----	-------------	---	-------

To:	17080-01550	Faculty Research and Creative Works Award Professor Tamara Wandel Supplies and Expense	2,120
-----	-------------	--	-------

To:	17081-01370	Faculty Research and Creative Works Award Professor Marie Opartny Supplies and Expense	1,710
-----	-------------	--	-------

To:	17082-01560	Faculty Research and Creative Works Award Professor James McGarrah Supplies and Expense	4,968
-----	-------------	---	-------

To:	17083-01790	Faculty Research and Creative Works Award Professor Henri Maurice and Professor Jeff Thomas Supplies and Expense	1,202
-----	-------------	--	-------

To:	17084-01580	Faculty Research and Creative Works Award Professor Guillermo Latorre Supplies and Expense	2,061
-----	-------------	--	-------

To:	17085-01550	Faculty Research and Creative Works Award Professor Suzan Kiesel Supplies and Expense	1,082
To:	17086-01600	Faculty Research and Creative Works Award Professor Casey Harison Supplies and Expense	2,469
To:	17087-01600	Faculty Research and Creative Works Award Professor Michael Dixon Supplies and Expense	585
From:	Unappropriated Auxiliary Funds		
To:	30005-06050	Men's Basketball Supplies and Expense	8,600
To:	30005-06060	Women's Basketball Supplies and Expense	30
To:	30005-06070	Men's Cross Country Supplies and Expense	2,065
To:	30005-06080	Women's Cross Country Supplies and Expense	1,565
To:	30005-06100	Women's Golf Supplies and Expense	4,571
To:	30005-06150	Volleyball Supplies and Expense	8,909
To:	30005-06160	Concessions Supplies and Expense	1,500
To:	30125-05060	Athletic Fields Supplies and Expense	115
To:	32105-03000	University Center Supplies and Expense	8,461
To:	35201-01050	Children's Center Supplies and Expense	4,478

2. Transfer of Funds

From:	15004-03769	Student Activity Fee	
To:	16002-05130	Spring Festival	7,000

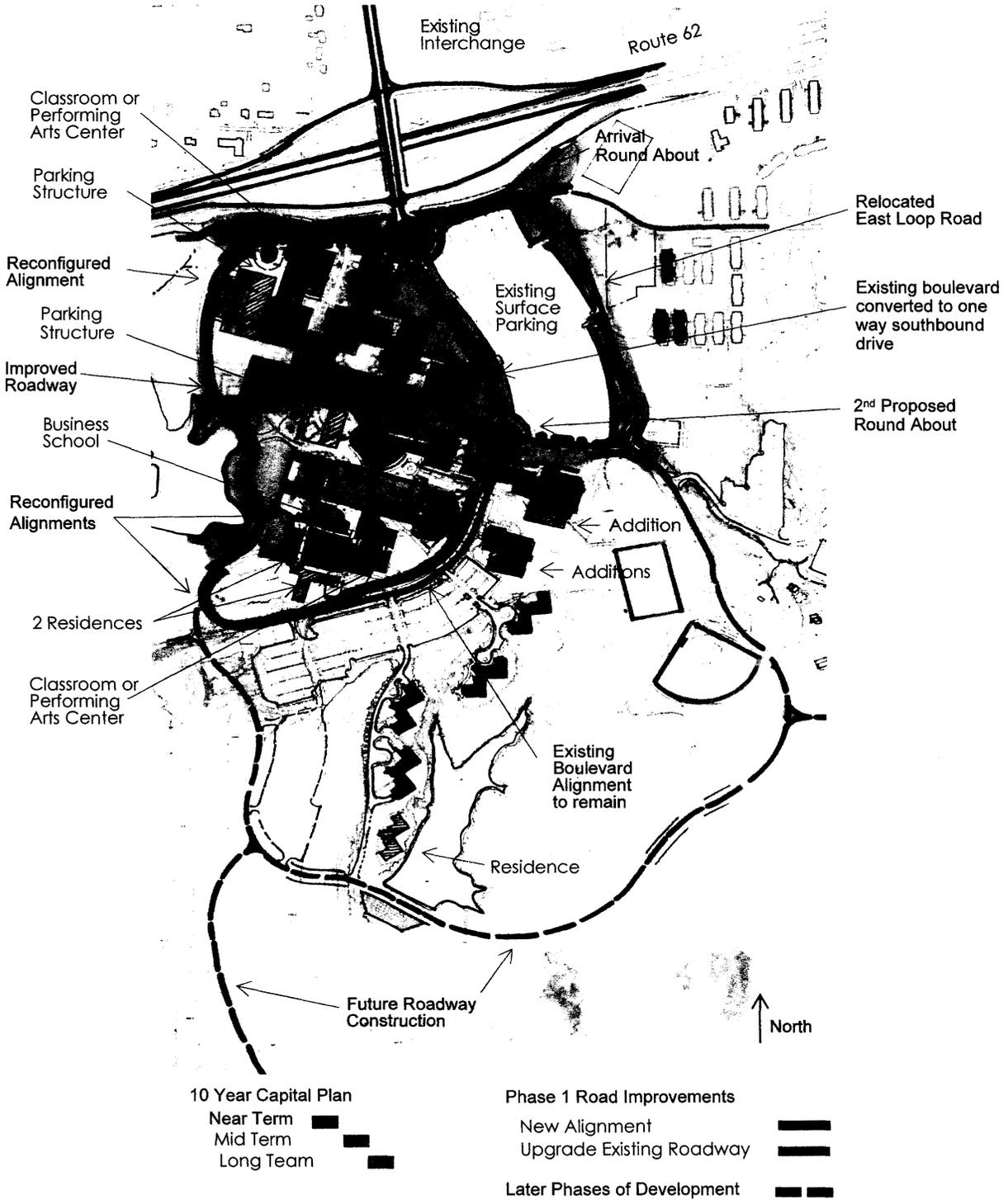
3. Transfer and Appropriation of Funds

From:	10001-06000	Athletics Administration	
To:	30005-06000	Athletics Operations Personnel Services	1,750
To:	30005-06040	Women's Softball Supplies and Expense	500
To:	30005-06050	Men's Basketball Supplies and Expense	500

To:	30005-06060	Women's Basketball Supplies and Expense	500
To:	30005-06100	Women's Golf Supplies and Expense	500
To:	30005-06140	Women's Tennis Supplies and Expense	500
To:	30005-06150	Volleyball Supplies and Expense	500
From:	16001-05000	Student Services Operations	
To:	16007-05080	Multicultural Center Supplies and Expense	1,600
From:	16011-05110	Activities Programming Board	
To:	18016-01000	Speaker Series Supplies and Expense	750
From:	16012-05030	Student Government Association	
To:	16002-05130	Spring Festival Supplies and Expense	6,500
From:	16012-05030	Student Government Association	
To:	16004-05030	Student Programs Supplies and Expense	800
From:	30105-05040	Fitness Center	
To:	16020-05150	International Student Programs Supplies and Expense	500

Phase 1 Loop Road Revisions
 Master Plan Update: Phase 1 Loop Road Study
 University of Southern Indiana
 April 25, 2005

DRAFT



UNIVERSITY OF SOUTHERN INDIANA DESIGN AND CONSTRUCTION PROJECT SCHEDULE

01 July 2005



estimated cost	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October
----------------	------	--------	-----------	---------	----------	----------	---------	----------	-------	-------	-----	------	------	--------	-----------	---------

PROJECTS FUNDED FROM UNIVERSITY ACCOUNTS	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October
AF Construct Volleyball/Basketball Courts at PAC/RFC																
AF Complete Interior of Broadway Multi-Purpose Building																
GD Late Construction at Student Housing																
GD Construction of Gazebo at Reflection Lake																
HP Replace Second Level Corridor Floor Covering																
HP Renovate Faculty Office 2060																
HP Renovate Classroom 0060 for Nutritional Lab																
LA Renovate Faculty Office 3025																
MB Construct Distribution Services Building																
NH Schree-Elliott House Renovation - Phase II																
NH Schree-Elliott House - Elevator Installation																
OC Replace floor Covering in Computer Labs																
OC Emergency Power for Computer Center																
PA Repaint PAC Gymnasium																
PA PAC Gymnasium Lighting Upgrade																
PK Construct Campus Loop Road - Phase I																
PK Pave and Stripe Parking Lot E																
PK Construct Parking Lot M at Ruston Hall																
PP Replace Chiller Number 2 in Physical Plant																
PP Emergency Generator for Physical Plant																
RF Rec-Fitness Center Entrance Improvements																
RL Construct Rice Library																
SC Renovate Science Center Classrooms																
SH Replace Floor Covering in Student Housing																
SH Roof Replacement at O'Daniel South Apartments																
UH University Home ADA Compliance																
UY 12.5 KV Campus Electrical Loop Upgrade																
WA Renovate Forum Wing First Level																
WA Renovate Forum III																

PROJECTS FUNDED FROM GENERAL REPAIR AND REHABILITATION	July	August	September	October	November	December	January	February	March	April	May	June	July	August	September	October
NH Replace East Hall of Murphy Auditorium Roof																
NH Murphy Auditorium Interior Repairs																
NH Tudorpoint Brick Exterior of Neef House																
OC Improve Crosswalks on Boulevard at OC																
OC Renovate Restrooms for ADA Compliance																
OC Replace/Repair Vinyl Walkovering in Orr Center																
PA Repair Concrete Facade at PAC																
WA Renovate Redwood Lobby Exterior Patio																
WA Renovate Wright Administration Corridors																
WA Renovate Forum I																
UY Upgrade Exterior Site Lighting - Phase III																